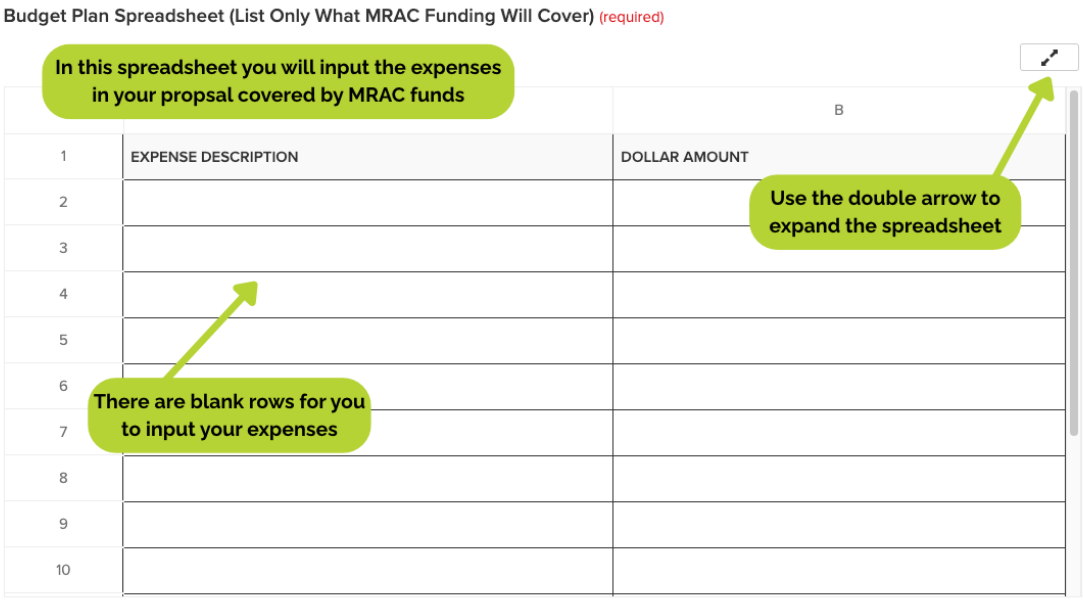
Creative Connections

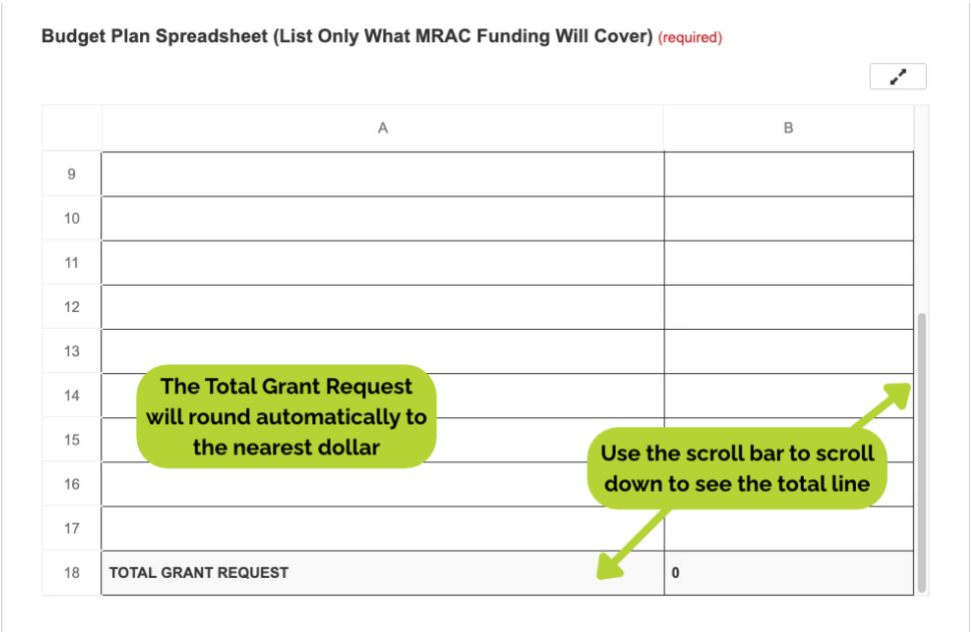
# 2027 Creative Connections Instructions: Filling Out Your Budget Plan Spreadsheets

This instructional guide walks you through filling out Part 3: Your Budget Plan in your 2027 Creative Connections application. There are also instructions within the application as you fill it out.

## Functionality of the Budget Plan Spreadsheet

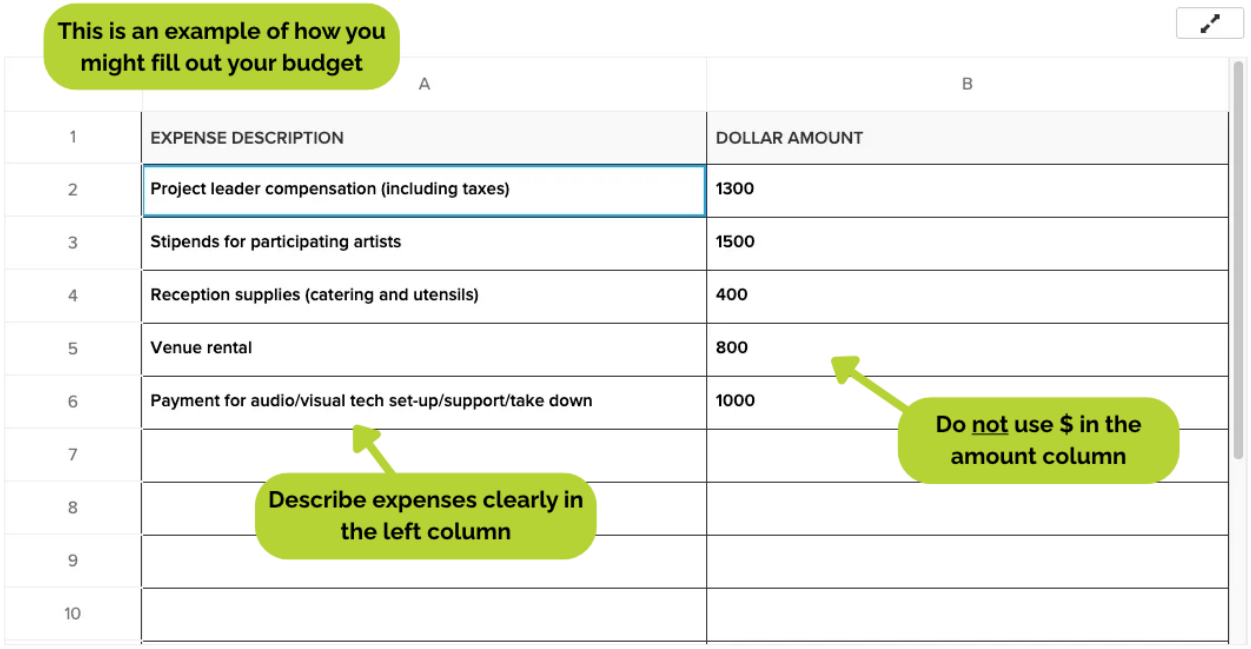
For the Budget Plan Spreadsheet, list only what MRAC funding will be covering in your proposal.



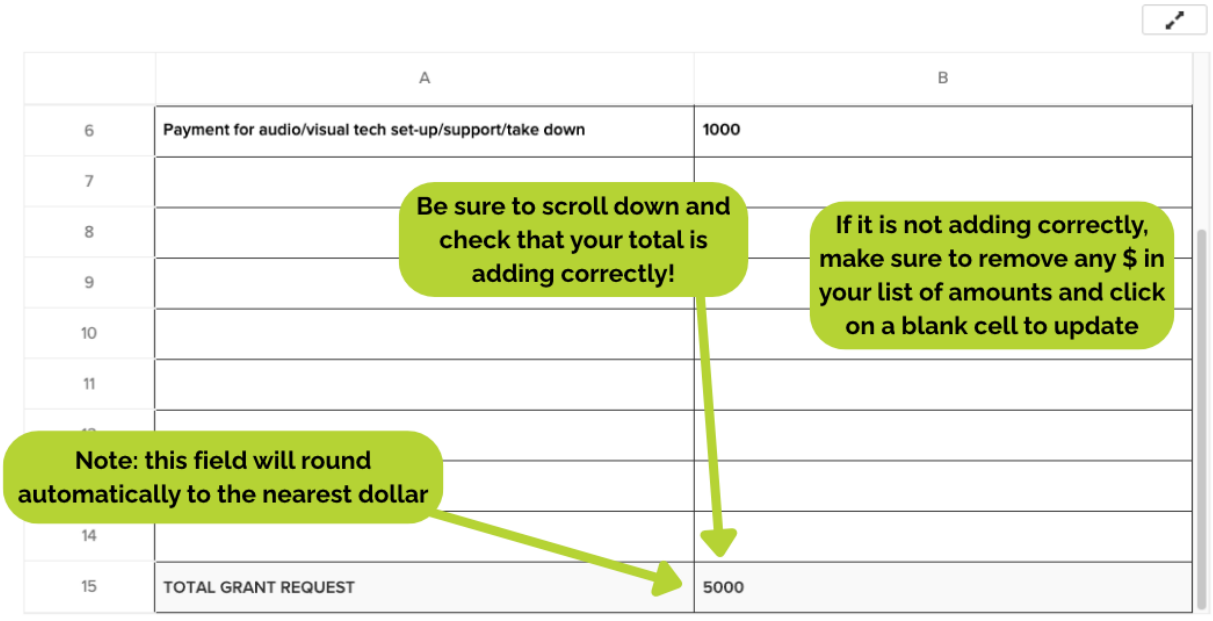
## Example of the Budget Plan Spreadsheet

Budget Plan Spreadsheet (List Only What MRAC Funding Will Cover) (required)




| | A | B |
|---|---|---|
| 1 | EXPENSE DESCRIPTION | DOLLAR AMOUNT |
| 2 | Project leader compensation (including taxes) | 1300 |
| 3 | Stipends for participating artists | 1500 |
| 4 | Reception supplies (catering and utensils) | 400 |
| 5 | Venue rental | 800 |
| 6 | Payment for audio/visual tech set-up/support/take down | 1000 |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |

Budget Plan Spreadsheet (List Only What MRAC Funding Will Cover) (required)




| | A | B |
|---|---|---|
| 6 | Payment for audio/visual tech set-up/support/take down | 1000 |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 14 | | |
| 15 | TOTAL GRANT REQUEST | 5000 |

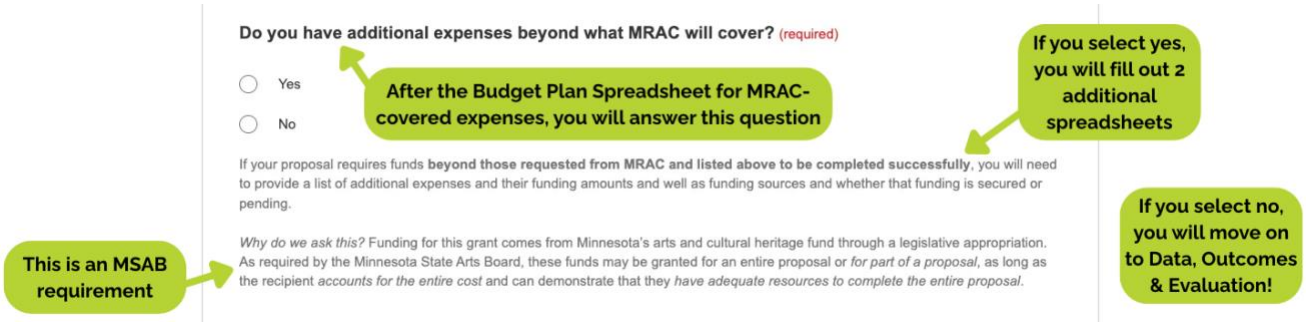
## Next Step: Do You Have Additional Expenses or No?

For some applicants, the funding you request from MRAC will be the only planned funding for your proposal. In other words, your proposal can be completed with $5,000 or less.

For others, funding you request from MRAC will be one portion of the planned total cost of the proposal.

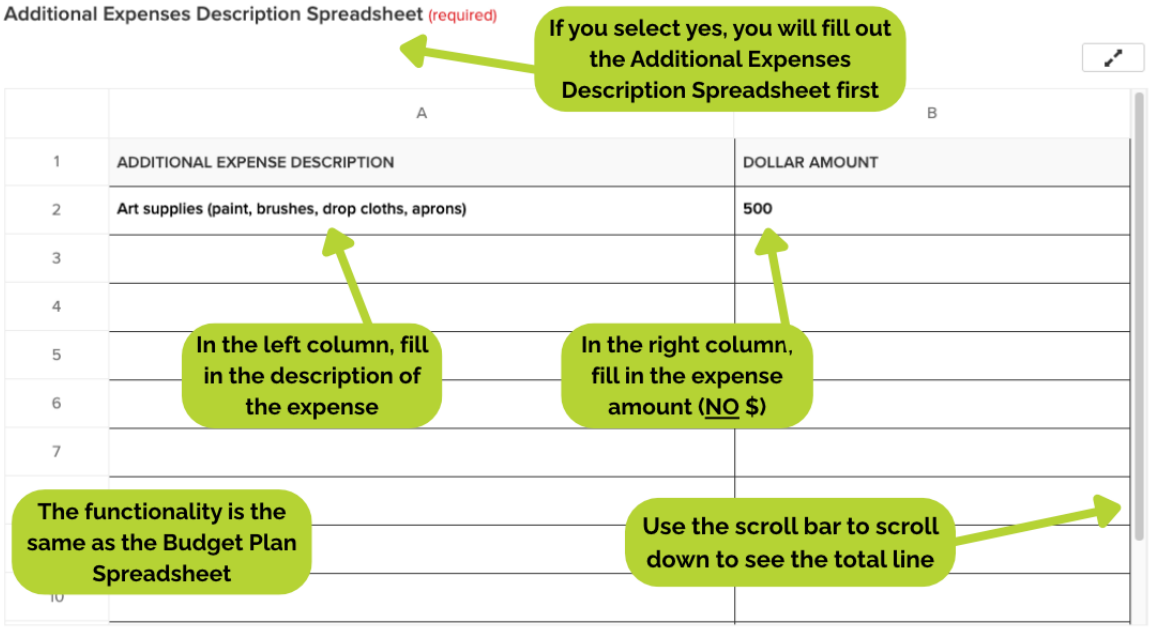
For example, you may need $5,500 dollars to carry out your overall proposal and plan on submitting other grant applications to different organizations or otherwise have additional sources of funding (such as private funds, donations, sales revenues, etc.).

> *Example*: you are planning a film screening and discussion for community members. You propose to use $5,000 from MRAC to cover costs of catering, leader compensation, A/V support, and venue rental. Additionally, you will use $500 of your own personal funds and donations to pay for art supplies for a creative activity for child attendees.

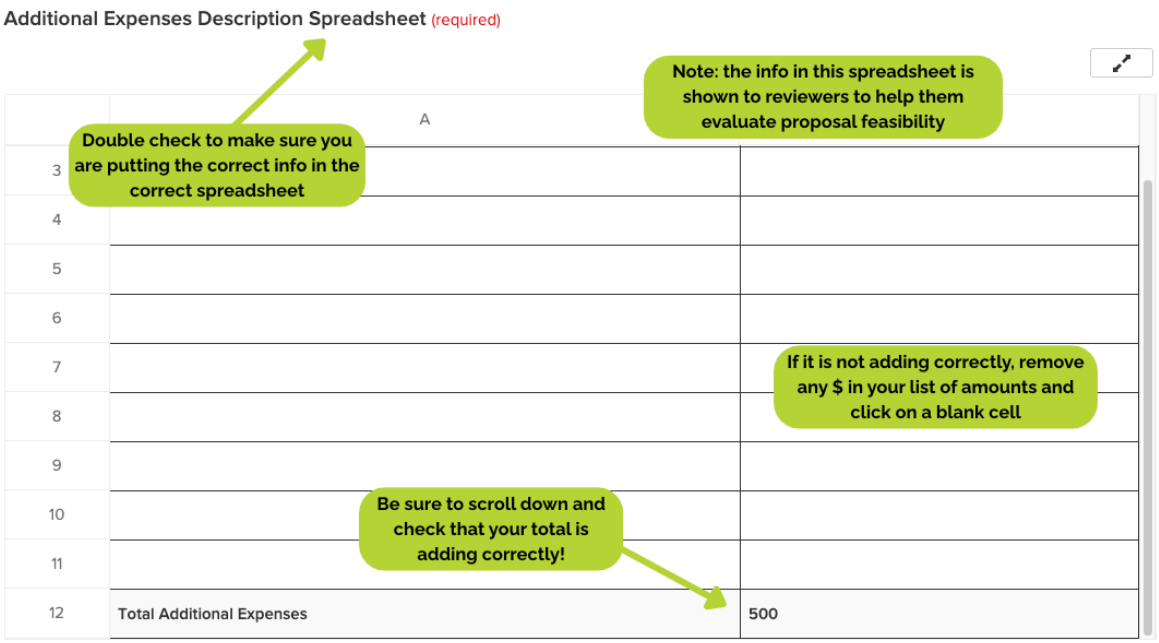



## If Yes: Additional Expenses Description Spreadsheet

Information in this spreadsheet is shared with application reviewers to help them evaluate proposal feasibility.



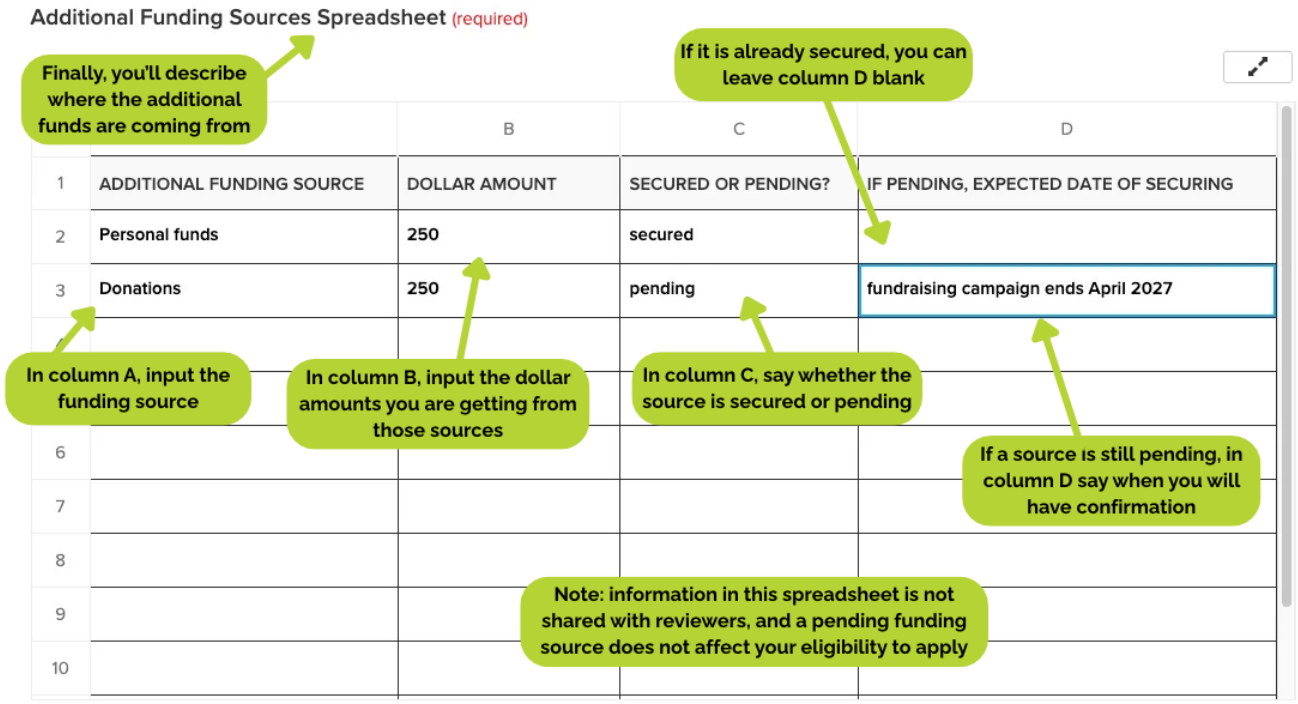
Be sure to scroll down to see your total line!




## Last: Additional Funding Sources Spreadsheet

Finally, you must demonstrate where the additional funds are coming from, regardless if they are secured or pending. A pending funding source does not affect your eligibility.

This information is not shared with reviewers.




Again, be sure to scroll down to check your total. The Total Additional Funding should match the amount in the Total Additional Expenses line of the previous spreadsheet.

Additional Funding Sources Spreadsheet (required)

| | A | B | C | D |
|---|---|---|---|---|
| 3 | Donations | 250 | pending | fundraising campaign ends April 2027 |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | TOTAL ADDITIONAL FUNDING | 500 | | |

You still need to scroll down to make sure the spreadsheet is adding correctly

The Total Additional Funding line should MATCH the amount listed in Total Addtional Expense line of the previous spreadsheet