

Sample Grant Acknowledgement Letter to Legislators

Note: The more personalized you can make this letter regarding your group or organization and its activities and community impact, the better! Add your own style and details and be sure to look up your elected Minnesota State Representative and Minnesota State Senator to address the correct elected official! <https://www.gis.leg.mn/iMaps/districts/>

May 13, 2020

Rep. John Doe
359 State Office Building
St. Paul, MN 55155

Dear Representative Doe,

The ACME Arts Organization which is located at 2324 Main Street in your district, recently received an Arts Project Support grant from the Metropolitan Regional Arts Council (MRAC) to host a festival of dance and music to be held this summer in our parking lot. This event, which we have programmed for the past five years, is a great community builder and we expect to see 2500 people attend the festivities which include food, music, dance, informational booths, and a chalk drawing contest. We could not do this event without the \$10,000 grant we receive from MRAC through the legislative allocation.

As a Minnesota resident, an arts enthusiast, and the lead planner of this festival, I am grateful to live in a state that values the arts and makes a community event like ours possible with state dollars.

This year's event will take place August 23 from 10 am to 6 pm and we hope you can attend.

Thank you for your support of legislative funding for the arts and the Arts and Cultural Heritage. These funds make our amazing arts landscape possible. Please let me know if you would like to learn more about this event or our organization.

Sincerely,

Grant Applicant

Grant Applicant (he/his and them/theirs)
Artistic Director
ACME Arts Organization
2324 Main Street, Saint Paul, MN 55114
651-555-5555