

---

# Guide to MRAC Grantee Project Changes

Note: This chart reflects what we know about State funding requirements as of 5/18/20 and may change.

## Start Here

### In which fiscal year was the grant awarded?

Note: This may be different from the year your grant-funded activities take place. Your grant number starts off with the fiscal year, find it on the grant interface online. If fiscal year 2019 (July 2018-June 2019), go to section FY 2019 (July 2018-June 2019). If fiscal year 2020 (July 2019-June 2020), go to section FY 2020 (July 2019-June 2020).

### FY 2019 (July 2018-June 2019)

Will you be able to spend the money and conduct the project as proposed by June 30, 2020?

- **Yes** - Great! Contact your program director with any date changes. Wrap it up by June 30, 2020 and submit your final report.
- **No** - Is COVID-19 responsible for your need to make a project change?
  - **Yes** - Are there options for spending any remaining dollars before June 30, 2020 in a way that is aligned with the original proposal? Aligned changes might include: Presenting activities later than originally intended; Producing a virtual version of activities; Reducing the number of events/instances; Canceling all or part of the project but honoring payments to participants.
    - **Yes** - Propose your revised plan that finds ways to stay true to the original project. Additional project changes need to seek approval as they arise. No match is required.
  - **No** - Are you still able to complete the project by June 30, 2020 given the reality of COVID?
    - **Yes** - Contact your program director with any date changes. Complete the project by June 30, 2020.

- **No** - Can you execute a similar project in the spirit of the original proposal before June 30, 2020?
  - **Yes** - Propose your revised plan that finds ways to stay true to the original project. Additional project changes need to seek approval as they arise. No match is required.
  - **No** - Contact your program director to discuss options.

## **FY 2020 (July 2019-June 2020)**

Will you be able to spend the money and conduct the project as proposed by June 30, 2021?

- **Yes** - Great! Contact your program director with any date changes. Wrap it up by June 30, 2021 and submit your final report.
- **No** - Is COVID-19 responsible for your need to make a project change?
  - **Yes** - Are there options for spending any remaining dollars before June 30, 2021 in a way that is aligned with the original proposal? Aligned changes might include: Presenting activities later than originally intended; Producing a virtual version of activities; Reducing the number of events/instances; Canceling all or part of the project but honoring payments to participants.
    - **Yes** - Propose your revised plan that finds ways to stay true to the original project. Additional project changes need to seek approval as they arise. No match is required.
  - **No** - Are you still able to complete the project by June 30, 2021 given the reality of COVID?
    - **Yes** - Contact your program director with any date changes. Complete the project by June 30, 2021.
    - **No** - Can you execute a similar project in the spirit of the original proposal before June 30, 2021?
      - **Yes** - Propose your revised plan that finds ways to stay true to the original project. Additional project changes need to seek approval as they arise. No match is required.
      - **No** - Contact your program director to discuss options.